

Privacy Policy

My Cost Check Pty Ltd

Your privacy is important to us. It is the policy of My Cost Check Pty Ltd, trading as My Cost Check, to respect your privacy and comply with any applicable laws and regulations regarding any personal information we may collect about you, including across our website, communications, and any other services we own and operate.

This policy explains how we collect, use, store and protect your personal information.

1. Information We Collect

1.1 Log Data

When you visit our website, our servers may automatically log the standard data provided by your web browser. This information is considered **non-identifying information**, as it does not personally identify you on its own.

It may include:

- Your Internet Protocol (IP) address
- Browser type and version
- Pages you visit on our website
- Date and time of your visit
- Time spent on pages
- Other diagnostic data relating to website usage

This information helps us understand how visitors use our website and improve our services.

1.2 Personal Information

We may request personal information from you when you interact with us or use our services.

This may include:

- Name
- Email address
- Phone number
- Business details

- Billing information
- Any other information you provide when requesting our services

This information is considered identifying information because it can identify you personally. We only collect personal information that is reasonably necessary to provide our services.

1.3 How We Collect Information

We collect information by lawful and fair means, with your knowledge and consent. We will inform you why we are collecting your information and how it will be used.

You may choose not to provide personal information; however, this may limit our ability to provide certain services to you.

2. Use of Information

My Cost Check Pty Ltd may use the information we collect to:

- Provide our services to you
- Respond to enquiries or requests
- Improve our website and services
- Communicate with you about our services
- Maintain internal records and reporting
- Comply with legal obligations

We may also use aggregated or anonymised data to analyse website usage and improve our services.

3. Data Processing and Storage

We retain personal information only for as long as necessary to fulfil the purpose for which it was collected or to comply with legal requirements.

While we store personal information, we will take reasonable steps to protect it using commercially acceptable security measures to prevent:

- Loss or theft
- Unauthorised access
- Disclosure

- Copying or modification

However, no method of electronic transmission or storage is completely secure, and we cannot guarantee absolute security.

4. Cookies

Our website may use cookies to collect information about your browsing activity.

A cookie is a small piece of data stored on your computer that helps us understand how visitors use our website and improve user experience.

Cookies may allow us to:

- Recognise repeat visitors
- Understand website usage patterns
- Improve website functionality

You can instruct your browser to refuse cookies. However, some features of our website may not function properly without them.

This policy only covers cookies used by our website and does not apply to cookies used by third-party services.

5. Third-Party Access to Information

We may use third-party services to assist with website operation, marketing, data analysis, or service delivery.

These providers may access information only to perform specific tasks on our behalf and are required to protect your information.

We do not share personally identifiable information with third parties unless:

- You have given consent
- It is required to provide our services
- It is required by law

We may comply with requests from government or law enforcement authorities where required by law or where we reasonably believe disclosure is necessary to comply with legal obligations or protect our rights.

Our website may contain links to third-party websites. We do not control these websites and are not responsible for their privacy practices or content.

6. Children's Privacy

Our services and website are not directed to children under the age of 18.

We do not knowingly collect personal information from children. If a parent or guardian believes a child has provided personal information to us, please contact us so we can remove the information.

7. Limits of This Policy

This Privacy Policy applies only to the collection and use of information by My Cost Check Pty Ltd.

Our website may link to external websites or services operated by third parties. We are not responsible for the privacy practices of those external websites.

Users should review the privacy policies of any third-party websites they visit.

8. Changes to This Policy

My Cost Check Pty Ltd may update this Privacy Policy from time to time to reflect changes in legal requirements or business practices.

When updates are made, we will publish the revised policy on our website. Continued use of our services or website after changes are published will be considered acceptance of the updated policy.

9. Your Rights and Responsibilities

Under applicable privacy laws, you have the right to:

- Be informed about how your personal information is collected and used
- Request access to the personal information we hold about you
- Request correction of inaccurate information
- Request deletion of your personal information where appropriate
- Object to or restrict certain uses of your personal information

If you wish to exercise any of these rights, please contact us.

Contact Information

If you have any questions about this Privacy Policy or how your information is handled, you may contact:

My Cost Check Pty Ltd
Trading as **My Cost Check**